

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
July 27, 2017**

By roll call, members present: Nickel, Hilbert, Greshay and Stousland. Also present was Deb Weber, Administrative Assistant.

Members absent: none.

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Stousland, seconded by Hilbert to approve the minutes of July 13, 2017. Motion carried.

Committee member reports: Passed around "thank you" card from the ERP team that presented at the last meeting.

Old Business:

- a. Barrington, R – Kalahari Resorts – documentation now in file director of \$82 credit
- b. Gibson, K – OfficeMax/OfficeDept – documentation is in file director was spelled different
- c. Kaul Refrigeration – do we receive bids – not at this time

US Bank Purchase Card Review of March Non-Department Head purchases:

- Cupery, P. – Maintenance Dept – SQ Joes Auto Service – (1)
- Drays, S. – Human Services Dept, Amazon Mktplace (3), and needing explanation as to what all the books are used for? (old business for next meeting)
- Drumm, B. – Sheriff Dept, Sirchie Finger Print Lab (1)
- Fairman, G. – Sheriff Dept, North American Police (1)
- Hundt, J. – Sheriff/Jail, Emergency Medical Products (1), Galls (1), Medicbatteries.com (1)
- Jezyk, A. – Maintenance Dept – Sherwin Williams (1)

Motion by Greshay, seconded by Stousland to allow payment of Clearview vouchers Batch # 203413 in the sum of \$ 53,824.72 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers for Employee Expenses dated 7/14/17 for \$ 12,913.89. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers for County Board Expenses dated 7/18/17 for \$ 2,916.69. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers for US Bank Purchase Card in Batch #203297 for \$ 213,025.72. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers in Batch #203179 for \$ 180,239.87. Motion carried.

Motion by Hilbert, seconded by Stousland to allow payment of vouchers in Paid Batches 20224, 202917, 202996, 203081, 203077, 203128, 203239, 203319 for \$ 40,373.96. Motion carried.

The next regular meeting of the Audit Committee is scheduled for Aug. 10, 2017 at 8:00 a.m. in Room 4A

Motion by Hilbert, seconded by Stousland to adjourn. Motion carried. Meeting adjourned at 8:37 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.